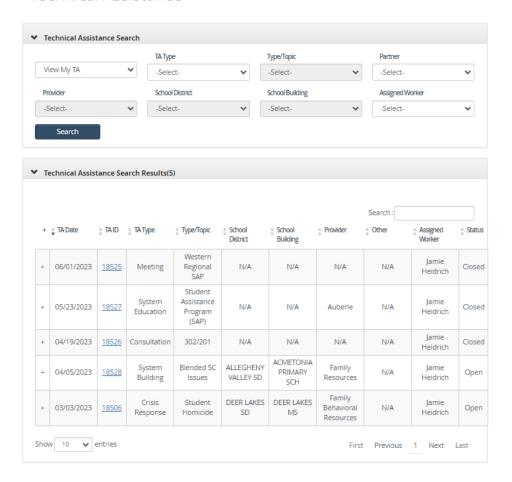


# **Technical Assistance: TA Dashboard Dragonfly Job Aid**

The *Technical Assistance Dashboard* screen allows users to view their own and user's Technical Assistance documentation.

#### Technical Assistance: TA Dashboard

#### Technical Assistance



# Navigation

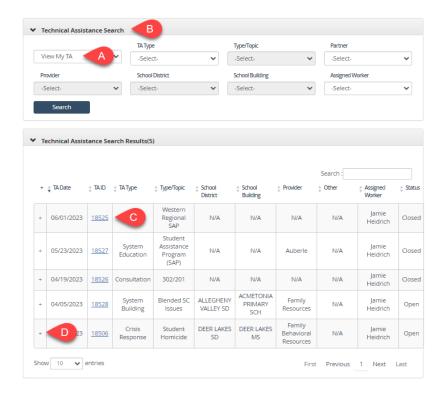
1. The **Technical Assistance** menu can be found at the top of every screen. Select **Dashboard** from the **Technical Assistance** ▼ drop-down menu.



# TA Dashboard

1. Technical Assistance Search Results pane:

Technical Assistance



- a. The *Technical Assistance Search Results* grid is automatically filtered to view only the logged in user's TAs. To view all TAs, select "View All TA".
- b. Users can search TAs using various search criteria fields in the pane.

**➤** Technical Assistance Search

- c. To view a TA, click on the TA ID in the grid.
- d. To view additional details about the TA entry, click the +

### For more information...

For assistance, please contact the Allegheny County Service Desk at 412-350-HELP (4357), option 2 for the DHS Service Desk.