

LIVING ARRANGEMENT

The client's living arrangement, at the time of the service with your agency, should be entered.

- Search for the client.
- Focus client by clicking Show.
- The Demographic screen will show.
- Navigate to the Living Arrangement tab.

Note: NEW will be greyed out for initial entry.

- Choose Individual Type.
- Choose Living Arrangement.
- Enter Start Date.
- Enter End Date for a prior entry if applicable or the end date will populate.
- Enter Living Arrangement Qualifier (if applicable).
- Click Save.
- Click **New** for updated living arrangements or additional entries.

The screenshot displays the SAP Program interface for the 'Living Arrangement' screen. The breadcrumb trail at the top reads: 'Home > Education & Employment > Income > Insurance > Living Arrangement > Provider Involvement > More'. The main title is 'Living Arrangement' with a sub-note '* Denotes Mandatory Fields'. Below this is a table with the following data:

Individual Type	Living Arrangement	Start Date	End Date	Last Updated Date
Adult	BH - Domiciliary care or foster care	01/01/2017		07/18/2017

Below the table, there are several input fields with dropdown menus:

- Individual Type*: Adult
- Living Arrangement*: BH - Domiciliary care or foster care
- Start Date*: 01/01/2017
- End Date: (empty)
- Comments: (empty text area)
- Living Arrangement Qualifier*: 5 to 8 persons

At the bottom of the form, there are three buttons: 'New', 'Save', and 'Cancel'.